



National
Guidance
oeapng.info

Frequently Asked Questions – What Systems, Roles and Training are needed for Managing Outdoor Learning and Off-Site Visits?

You can find guidance on the systems, roles and training necessary to effectively manage outdoor learning and off-site visits in several OEAP National Guidance documents. This document provides a summary and links to relevant documents.

Systems and Roles

Employers

For advice for employers on the systems and roles necessary to effectively manage outdoor learning and off-site visits, see document [3.1a "Requirements and Recommendations for Employers"](#).

A key employer role is the Outdoor Education Adviser – see document [3.4d "Outdoor Education Adviser"](#).

Schools and Other Establishments

For an overview of establishment roles relevant to outdoor learning and off-site visits, and how they relate to each other, see document [3.1b "Establishment Roles and their Inter-Dependence"](#).

Establishments should adopt policies to help them manage outdoor learning and off-site visits. See document [5.3b "Writing an Establishment Visits Policy"](#).

A key establishment role is the Educational Visits Coordinator (EVC) – see document [3.4j "Educational Visits Coordinator \(EVC\)"](#).

Training and Professional Development

It is vital that advisers, EVCs and leaders are competent, and so they should have access to relevant training and professional development opportunities.

Membership of OEAP provides advisers with professional development opportunities and accreditation. To find out who your adviser is, or if you are an employer seeking to engage an adviser, go to oeapng.info/find-an-adviser-home.

OEAP also provides training for EVCs and visit leaders, and periodic revalidation for EVCs – see oeapng.info. Many employers require their staff to undertake this training.

Document [3.2d "Approval of Leaders"](#) provides information on the training needed by leaders of adventure activities.

